

Journal of the Archaeological museum in Zagreb  
Editorial board  
E-mail: [vjesnik@amz.hr](mailto:vjesnik@amz.hr)

## REVIEW FORM

The Editorial board of the Journal of the Archaeological museum in Zagreb employs the standard reviewing procedure – a double blind review – where neither the identity of the author nor the reviewers is revealed.

The manuscripts will be sent out to two reviewers. If they happen to disagree, the paper will be forwarded to additional reviews. The reviewers should offer their opinion on the paper as well as any suggestions they might have with respect to its content; they also give their opinion on the categorisation of the article following the guidelines of the Ministry of Science and Education of the Republic of Croatia

<https://mzo.gov.hr/UserDocsImages//dokumenti/Znanost/ZnanstvenaInfrastruktura//Upute%20za%20ure%C4%91ivanje%20i%20oblikovanje%20%C4%8Dasopisa.pdf>.

The final decision on categorisation is made by the Editorial board.

The reviewers should follow the internationally accepted standards in evaluating the quality of the manuscript. The reviewer's responsibility is to evaluate the originality of the manuscript, its scientific contribution with respect to the subject, and its relevance for the theme it discusses.

The manuscript should be reviewed according to the guidelines in this form.

### A) Title:

### B) Review (choose one):

1. Does the subject agree with the Journal's profile?  
yes    partially    no
2. Does the title agree with the contents?  
yes    partially    no
3. Has the author demonstrated the originality of the paper?  
yes    partially    no
4. Is the structure satisfactory?  
yes    partially    no
5. Is an adequate scientific apparatus employed?  
yes    partially    no
6. Has the author used the relevant literature?  
yes    partially    no
7. Is the style satisfactory?  
yes    partially    no
8. Does the summary agree with the content; can the paper be understood by reading it?  
yes    partially    no
9. Is the ratio of text and supplements (figures, maps, plates, etc.) suitable to the scope of the paper?  
yes    partially    no

### C) Final ruling (pick one):

1. publish without changes

2. publish with suggested smaller changes
3. publish after important changes (state the reasons and suggestions)
4. reject for the following reasons

**D) Deliver the manuscript with remarks/suggestions to the reviewer prior to publishing**

yes      no

**E) Categorisation (pick one):**

1. original scientific paper
2. preliminary communication
3. review
4. professional paper

**F) Remarks and suggestions for the author**

**G) Name:**

**H) Title:**

**I) Date:**

**J) Signature:**

The deadline for reviews is three weeks. Please fill out and send this form to [vjesnik@amz.hr](mailto:vjesnik@amz.hr), and a signed copy to the address of the Editorial board.