

Vjesnik Arheološkog muzeja u Zagrebu / Journal of the Archaeological Museum in Zagreb

Izdavač / publisher: Arheološki muzej u Zagrebu / The Archaeological Museum in Zagreb)

Publication Ethics and Publication Malpractice Statement

(based on Elsevier recommendations and COPE's Best Practice Guidelines for Journal Editors)

The *Vjesnik Arheološkog muzeja u Zagrebu* editorial board and the publisher Arheološki muzej u Zagrebu are committed to ensuring ethics in publication and quality of published volumes.

Duties of authors:

Quality standards

Authors should present an objective discussion of the significance of research work as well as sufficient detail and references to permit others to follow their empirical work. Fraudulent or knowingly inaccurate statements constitute unethical behaviour and are unacceptable.

Originality, plagiarism, and acknowledgement of sources

The authors should ensure that they have written entirely original works, and if the authors have used the work and/or words of others that this has been appropriately acknowledged.

Multiple, redundant or concurrent publication

Submitting the same manuscript to more than one publishing house concurrently constitutes unethical publishing behaviour and is unacceptable.

Authorship of the paper

Authorship should be limited to those who have made a significant contribution to the conception, design, execution, or interpretation of the reported study. All those who have made significant contributions should be listed as co-authors. Where there are others who have participated in certain substantive aspects of the research project, they should be acknowledged or listed as contributors.

The corresponding author should ensure that there is a full consensus of all co-authors in approving the final version of the manuscript and its submission for publication.

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When an author discovers a significant error or inaccuracy in his/her own published work, it is the author's obligation to promptly notify the editor or publisher and cooperate with the editor to retract or correct the paper.

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The editor/s is/are responsible for deciding which manuscript should be published. These decisions are based on the policies of the serious editorial board.

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Disclosure and conflicts of interest

The editor and any editorial staff must not make use of unpublished materials disclosed in a submitted manuscript without the express written consent of the author.

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Any selected referee who feels unqualified to review the research reported in a manuscript or knows that its prompt review will be impossible should notify the editor and excuse himself from the review process.

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